



JOB POSTING

November 2024

Internal & External Posting

Position Title: Community Connector – Program Coordinator

Reports to: Executive Director

Program Description:

To assist older adults in finding ways to connect with community-based non-medical services that promote wellness and aging with quality of life.

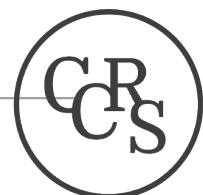
Job Description:

As part of the Revelstoke United way's healthy aging programs, this position will collaborate with community partners to connect older adults with a variety of services including physical and social activities, mental health services, nutritional support and improving access to services to better meet their basic needs.

This is a part-time contract position at 18-20 hours a week, collaborating with other community-based services to meet the needs of older adults.

Key Duties and Responsibilities:

- Meet and create plans to enhance the lives of older adults.
- Regular meetings with community partners to discuss current services delivery.
- Assist in stream-lining referrals to community partners.
- Advocate for lowering the barriers to services for older adults.
- Research other services, make referrals and offer accompaniment.
- Support operations of the Community Connections' Outreach Program and associated events and programs. This includes client registration and sign in and volunteer coordination.
- Uphold the Outreach Centre's Belonging Agreement, ensuring Community Connections' clients and staff are treated with respect, dignity, without judgement and in an effective and courteous manner.
- Assist with maintaining of positive relationships with Community Connections' partners.
- Build Community Connections community partnerships through collaboration, education, and understanding of poverty and health concerns of older adults.
- Any other duties as required by the Program Director.





Qualifications:

Education/Certification:

Undergraduate degree in related field or a combination of education and work experience in community development, gerontology, trauma-informed practice, social work, human service worker, psychology or sociology.

Occupational Competencies:

- Ability to relate to all individuals in a professional, considerate manner.
- Excellent organizational and communication skills.
- Effective time and general management skills.
- Ability to work independently and as part of a dynamic team.
- Ability to work professionally, collaboratively and respectfully with community and agency personnel and people of all abilities.
- Reliable, consistent, and mature.

Other Requirements:

- Criminal Record Check.
- Have a valid Driver's License with a clean driving record (provide Driver's Abstract).
- Must adhere to health and safety requirements.

Wage: In accordance with the Community Connections Wage Grid Level 4 starts at \$28.06.

Hours: Part Time 18-20 hours per week

Location: Community Connections Outreach Centre, 416 2nd St West

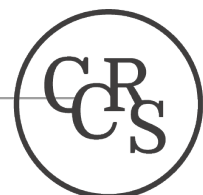
Closing Date: Open until filled.

Start Date: As soon as possible.

End Date: March 31, 2025 with possibility of extension.

Applications must include a current resume with a cover letter stating your qualifications and education for the posted position.

Apply via email: hr@community-connections.ca
Please note only shortlisted applicants will be contacted





Community Connections is a CARF accredited organization

Community Connections serves a diverse population, and our staff reflects this diversity. We recognize the unique skills and perspectives each individual brings. As an employee you embrace Community Connections' values, vision and mission while treating individuals as leaders in their own lives; you contribute to an environment of continuous learning and seek to join a professional, compassionate and supportive workplace.

Mission Statement:

The Mission of Community Connections (Revelstoke) Society is to offer support to individuals and families in our community to thrive by providing and advocating for accessible, responsive social services.

Values Statements:

Organizational values are the guiding principles that provide an organization with purpose and direction. We at Community Connections Revelstoke have given careful consideration to our organizational values and embrace the following:

BELONGING:

We value belonging by creating an environment where people are seen and heard.

COLLECTIVISM:

We work together to support equitable well-being.

INTEGRITY:

We demonstrate integrity through relational accountability and commitment.

CREATIVITY:

We cultivate creativity through acts of collective courage and imagination that tend to community needs and honor lived experiences.

Vision Statement

People belong and are supported by our high quality, responsive, and socially-just services.

2022-2025 Strategic Goals:

SUSTAINABILITY (PROGRAM, STAFFING AND FUNDING)

Community Connections Revelstoke Society is sustainable due to excellence in program delivery, human resource practices and financial planning and management.

SERVICE EXCELLENCE

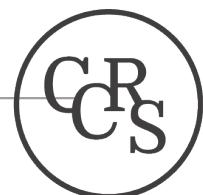
CCRS is committed to providing excellent services and will not sacrifice quality for quantity.

INTRA-ORGANIZATIONAL NARRATIVE

We have an internal ecosystem that creates a culture of belonging, celebrates past successes, growth and embeds the organizational values.

ORGANIZATIONAL VALUES

The CCRS will identify and define our values, and they will serve as a filter for all our decisions including work plans, staff evaluations, hiring practices, and Board attraction and retention.





Community
Connections
REVELSTOKE SOCIETY

ADVOCACY

The CCRS will become more visible in the community by raising our profile and expanding our engagement.

