



## JOB POSTING

July 2024

Internal & External Posting

**Position Title:** Community Support Worker

**Reports to:** Executive Director

**Program Description:**

The Community Support Worker provides support, information and resources to people regarding their rights and to enhance people's abilities to solve challenges and transitions.

**Job Description:**

As part of the Community Connections Outreach Team this position will collaborate with other services to advocate for those in need. This position connects with those who are homeless, experiencing poverty, discrimination and complex challenges. Building connections with other agencies and government departments is crucial and essential for effective connection to these services. Researching and being able to offer support to navigate access for services, subsidies and programs for those with complex issues is required. Administers and delivers the Homeless Outreach Program and the Canada BC Housing Benefit program. With the Executive Director, will develop and implement policies, procedure and protocols to align with the Societies legal requirements.

**Key Duties and Responsibilities:**

- Consult with Tenancy Support program.
- Assist with the tenant selection for Monashee Court.
- Research options for the many areas effected by poverty.
- Meet and create plans to enhance the lives of those we serve.
- Meeting with governments and community partners to advocate to lower barriers and improve services.
- Assist in stream-lining referrals to community partners.
- Research other services, make referrals and offer accompaniment.
- Offer assistance in filling out applications, forms and other paper work to access government and community programs.
- Support operations of the Community Connections' Outreach Program and associated events and programs.
- Uphold the Outreach Centre's Belonging Agreement, ensuring Community Connections' clients and staff are treated with respect, dignity, without judgement and in an effective and courteous manner.





- Assist with maintaining of positive relationships with Community Connections' partners.
- Build Community Connections community partnerships through collaboration, education, and understanding of poverty and homelessness.
- Any other duties as required by the Team Lead or Executive Director.

**Qualifications:**

**Education/Certification:**

Undergraduate degree in Social Work, Law or related field or a combination of education and work experience in community development, social work, human service worker, psychology or sociology.

**Occupational Competencies:**

- Ability to connect and work with marginalized people with complex challenges.
- Ability to relate to all individuals in a professional manner while preserving dignity.
- Excellent organizational and communication skills.
- Effective interpersonal skills.
- Effective time and general management skills.
- Ability to work independently and as part of a dynamic team.
- Ability to work professionally, collaboratively and respectfully with community and agency personnel and people of all abilities.
- Reliable, consistent, and mature.

**Other Requirements:**

- Criminal Record Check.
- Have a valid Driver's License with a clean driving record (provide Driver's Abstract).
- Must adhere to health and safety requirements.

**Wage:** In accordance with the Community Connections Wage Grid Level 4 \$28.06 - \$32.51

**Hours:** Permanent Full Time 34 hours per week

**Location:** Community Connections Outreach Centre, 416 2nd St West

**Closing Date:** Open until filled.

**Start Date:** As soon as possible.





Community  
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REVELSTOKE SOCIETY

Applications must include a current resume with a cover letter stating your qualifications and education for the posted position.

Apply via email: [bmcinerney@community-connections.ca](mailto:bmcinerney@community-connections.ca) note only shortlisted applicants will be contacted

### Community Connections is a CARF accredited organization

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Community Connections serves a diverse population, and our staff reflects this diversity. We recognize the unique skills and perspectives each individual brings. As an employee you embrace Community Connections' values, vision and mission while treating individuals as leaders in their own lives; you contribute to an environment of continuous learning and seek to join a professional, compassionate and supportive workplace.

#### **Mission Statement:**

The Mission of Community Connections (Revelstoke) Society is to offer support to individuals and families in our community to thrive by providing and advocating for accessible, responsive social services.

#### **Values Statements:**

Organizational values are the guiding principles that provide an organization with purpose and direction. We at Community Connections Revelstoke have given careful consideration to our organizational values and embrace the following:

##### ***BELONGING:***

We value belonging by creating an environment where people are seen and heard.

##### ***COLLECTIVISM:***

We work together to support equitable well-being.

##### ***INTEGRITY:***

We demonstrate integrity through relational accountability and commitment.

##### ***CREATIVITY:***

We cultivate creativity through acts of collective courage and imagination that tend to community needs and honor lived experiences.

#### **Vision Statement**

People belong and are supported by our high quality, responsive, and socially-just services.

#### **2022-2025 Strategic Goals:**

##### ***SUSTAINABILITY (PROGRAM, STAFFING AND FUNDING)***

Community Connections Revelstoke Society is sustainable due to excellence in program delivery, human resource practices and financial planning and management.

##### ***SERVICE EXCELLENCE***

CCRS is committed to providing excellent services and will not sacrifice quality for quantity.





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#### *INTRA-ORGANIZATIONAL NARRATIVE*

We have an internal ecosystem that creates a culture of belonging, celebrates past successes, growth and embeds the organizational values.

#### *ORGANIZATIONAL VALUES*

The CCRS will identify and define our values, and they will serve as a filter for all our decisions including work plans, staff evaluations, hiring practices, and Board attraction and retention.

#### *ADVOCACY*

The CCRS will become more visible in the community by raising our profile and expanding our engagement.

