



**Community
Connections**
REVELSTOKE SOCIETY

JOB POSTING

November 2021

External Posting

Position Title: Women's Support Worker
Reports to: Director of Family Services

Job Description:

Reporting to the Directors of Family Services, the Womxn's Support worker is responsible for the day-to-day work of supporting womxn with a wide array of emotional and practical work. Activities range from active listening/therapeutic support, accompaniments and advocacy, supporting womxn in accessing food, safe housing, appointments and healthcare. We encourage creativity and leadership and make space to develop and implement programming in collaboration with your team to best suite womxn served.





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Community Connections Values:

Community Connections serves a diverse population, and our staff reflects this diversity. We recognize the unique skills and perspectives each individual brings. You embrace Community Connection's values, vision and mission while treating individuals as leaders in their own lives. You contribute to an environment of continuous learning and seek to join a compassionate and supportive workplace.

Mission Statement:

The Mission of Community Connections (Revelstoke) Society is to offer support to individuals and families in our community by providing and advocating for accessible, responsive social services.

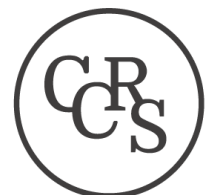
Values Statement

In providing our services we value:

- ❖ Diversity
- ❖ Belonging
- ❖ Individuality
- ❖ Respect
- ❖ Human Dignity
- ❖ Relationships
- ❖ Connection to Community
- ❖ Individuals & Families

Vision Statement

By 2022, Community Connections (Revelstoke) Society will continue to be recognized by our community, the region and the province, as a leader for the provision of quality, responsive & socially just services.





Key Duties and Responsibilities:

1. Overseeing and coordinating programs and services for Womxn.
2. Engage Womxn in therapeutic conversations in individual and group settings
3. Facilitate the Womxn's Collective. This may include facilitating a monthly meeting to gather community, monthly newsletter and sharing resources.
4. Engage the community of Revelstoke in conversations about gender violence and systemic oppression of Womxn
5. Meeting Womxn where they are, to support their preferred lives. This may include outreach services such as advocacy, accompaniment or liaising with other services.
6. Provide a weekly drop-in time for Womxn to gather and receive supports.
7. Create and maintain community partnerships
8. Documentation of Womxn's stories in their preferred way
9. Maintain clinical records including attendance records, individual service plans, assessments and discharge reports.
10. Clinical intake work for Womxn seeking support
11. Seek funding through grants, fundraising or donors
12. Collaborate with Leadership team to secure Womxn's Centre.
13. Participate in the planning and execution of the creation of the new Womxn's Centre space
14. Develop and implement plans within program guidelines which may include skill building and mentoring.
15. Participates in Clinical Team meetings where referrals and case closures are reviewed.
16. Participates in staff training sessions and public education forums, seminars and conferences relevant to specific program areas.
17. Any other responsibilities as required by the Family Services team.

Qualifications:

Education/Certification

1. Minimum Diploma in related human/social service field. Preferred: Degree in Social Work or other relevant field.
2. At least one year's relevant work experience. Direct program delivery experience in the community social services sector with a demonstrated working knowledge of community-based programs and related provincial and community support services systems is required.
3. Demonstrate an understanding of a strengths-based, collaborative approach to working with Womxn.
4. Valid First Aid certificate

Organization Competencies

1. Demonstrated knowledge of relevant formal program delivery and evaluation skills.
2. Demonstrated knowledge of relevant formal counselling and assessment techniques.
3. Well-developed planning and administrative skills.
4. Excellent interpersonal behavior and communication skills.
5. Organization, time and general management skills.
6. Ability to manage multiple, and sometimes conflicting, priorities.
7. Ability to demonstrate initiative, and make appropriate decisions as necessary.
8. Ability to advocate for individuals within the community or organization as necessary.





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Additional Information: This position is required to work in a stressful environment, often dealing with individuals or staff in crisis situations. Work may be conducted outside normal office hours.

Wage: In accordance with the Community Connections Wage Grid and qualifications/experience

Location: Main Office

Hours: Full Time/permanent 34 hours per week, on call hours may be required

Closing Date: Open until filled

Start Date: As soon as possible

Applications must include a current resume with a cover letter stating your qualifications and education for the Posted Position to:

Jake Sloots
Human Resources Manager
Community Connections (Revelstoke) Society
Ph: 250 837 2920 Ext. 28
Email: hr@community-connections.ca

Community Connections is a CARF accredited organization

