



## JOB POSTING

### Job Description – Home Share Coordinator

**Reports to: Director of Community Living Services for Adults**

#### Job summary:

The Home Share Coordinator is responsible for the day to day operations of their assigned programs. Home Share presents an opportunity for individuals to build relationships with caregivers whose lifestyle complements their own. The Coordinator will take great care in finding the right match, based first and foremost on the person's strengths, interests and abilities, not their disability. As such the Home Share Coordinator will assist individuals to experience a meaningful whole life in a shared living situation with a roommate. The Home Share Coordinator provides ongoing support to individuals, roommates, caregivers, and families. They are committed to providing opportunities that help individuals, their service to build their networks, increase their natural supports, and expand areas of interest and competency thereby increasing self-determination, self-esteem, and inclusion. They support and facilitate the naturally resulting transitions and life style changes.

#### Qualifications, Education, Training and Experience:

1. At least two years relevant work experience required for this position. Direct program delivery experience in the community social services sector with a demonstrated working knowledge of community-based programs and related provincial and community support services systems is preferred.
2. Ability to relate to individuals who have a Developmental Disability in a professional, supportive, respectful and compassionate manner.
3. Commitment to innovation in service delivery and to individual and family empowerment is essential.
4. Ability to demonstrate initiative, and make appropriate decisions as necessary.
5. Home Study Certification

#### Job Skills and Abilities

1. Demonstrated knowledge of relevant formal program delivery and evaluation skills.
2. Well-developed planning and administrative skills.
3. Excellent interpersonal behavior and communication skills.
4. Good organization, time and general management skills.
5. Ability to manage multiple, and sometimes conflicting, priorities.

**Closing Date: April 2<sup>nd</sup>, 2019**

**Wage: \$23.10**

**Hours: 12 hours per week**

**Start Date: As soon as possible**

*Thank you for your interest and application; only short listed candidates will be contacted.*

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COMMUNITY CONNECTIONS (REVELSTOKE) SOCIETY  
[www.community-connections.ca](http://www.community-connections.ca)

**Applications must include a current resume with a cover letter stating your qualifications and education for the Posted Position to:**

Thomas Zuliniak, Human Resource Specialist  
Community Connections (Revelstoke) Society  
Box 2280, Revelstoke, B.C. VOE 2S0  
Email: [tzuliniak@community-connections.ca](mailto:tzuliniak@community-connections.ca)

*Thank you for your interest and application; only short listed candidates will be contacted.*

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314 Second Street East, P.O. Box 2880, Revelstoke, BC VOE 2S0 Phone (250)837-2920 Fax  
(250)837-2909